

BUDGET
FISCAL YEAR 2017
OCTOBER 1, 2016 - SEPTEMBER 30, 2017



Wichita-Wilbarger 9-1-1 District

906 Travis St

P.O. Box 1829

Wichita Falls, Texas 76307

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**WICHITA-WILBARGER 9-1-1 DISTRICT
BOARD OF MANAGERS**

**WICHITA-WILBARGER 9-1-1 DISTRICT
BOARD OF MANAGERS**

GREG LYNN, FIRE CHIEF, ELECTRA VFD Representing Volunteer Fire Departments	Chairman
JEFF WATTS, WICHITA COUNTY COMMISSIONER Representing Wichita County	Vice Chairman
PAT NORRISS Representing Wichita County	Member
GLENN BARHAM, MAYOR, CITY OF WICHITA FALLS Representing Cities	Member
DANA ROSS Representing Cities	Member
KENT SMEAD Representing Wilbarger County	Member
GARY L. YOUNG Executive Director/Secretary, Board of Managers	

The legislation which governs this 9-1-1 Board is the "Health and Safety Code, Title 9, ch. 772, subchapter d.". Because the District does not have a single municipality with a population of more than 140,000 persons, our board appointments are as follows:

Two members appointed by the commissioners court from the original county in the District. (Wichita)

Two members appointed jointly by all the participating municipalities in the District. These appointees represent all of the cities in the District as a group, not any one particular city.

One member appointed jointly by the volunteer fire departments. This member represents all volunteer fire departments in the District, not any one particular volunteer fire department.

One member appointed by counties which joined the District subsequent to its inception (Wilbarger)

One non-voting member appointed by the principal service supplier. This position is temporarily vacant.

**WICHITA-WILBARGER 9-1-1 DISTRICT
ADOPTION OF FISCAL 2017
9-1-1 SERVICE FEE**

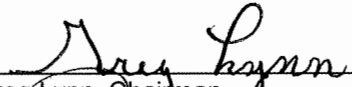


Wichita-Wilbarger 9-1-1 District
 P.O. Box 1829
 Wichita Falls, Texas 76307
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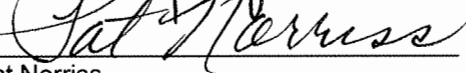
ORDER

Be it moved that the Board of Managers of Wichita-Wilbarger 9-1-1 District, set the service fee, as authorized by the Texas Health And Safety Code Annotated, chapter 772 (Vernon 1989),

- .46 Residential Line
- 1.07 Business Line
- 1.68 Business Trunk



 Greg Lynn, Chairman



 Pat Norriss



 Kent Smead



 Jeff Watts, Vice Chairman

 Glenn Barham



 Dana Ross

JUNE 22, 2016
 Date

FY2017 FUNDS

**WICHITA-WILBARGER 9-1-1 DISTRICT
ESTIMATED 2017 FUNDS**

FUNDS

SERVICE FEES	
AT & T	\$ 135,000.00
CLECs *	130,000.00
ELECTRA TELEPHONE	7,300.00
SANTA ROSA TELEPHONE	3,200.00
WIRELESS	735,000.00
 TOTAL	 \$ 1,010,500.00
 INTEREST	 2,850.00
 TOTAL ESTIMATED INCOME	 \$ 1,013,350.00

CURRENT ASSETS

CHECKING – FIRST BANK	287,000.00
RESERVE FUNDS	
FIRST BANK	\$ 487,000.00
TEXPOOL CAPITAL RESERVE	26,100.00
TEXPOOL GENERAL RESERVE	47,600.00
WAGGONER NATIONAL BANK	725,000.00
 TOTAL RESERVES	 \$ 1,285,700.00
 TOTAL CURRENT ASSETS	 \$ 1,582,700.00

* CERTIFIED LOCAL EXCHANGE CARRIER (S)

The FY2017 funding estimate continues to see the District's service fees remain static. This is primarily due to three things; first, AT&T service fees are decreasing rapidly due to a transition from traditional wireline service to other technologies. There is a similar decrease in service fees we receive from Certified Local Exchange Carriers, another provider of traditional wireline service. Lastly, we see a trend towards a decrease in cellular phone, or wireless fees. Wireless fees are distributed based upon an entities percentage of the overall State of Texas population. While our area has seen a little growth, it has not kept up with the growth rate of the overall state, which means our percentage has dropped. This results in our received wireless service fees decreasing. The District has no authority to raise, lower, or levy the wireless service fee. Wireless service fees are the purview of state government. The District can regulate traditional wireline service fees and the fee the Board of Managers has authorized has not increased since 1987.

FY2017 OPERATIONAL BUDGET

**WICHITA-WILBARGER 9-1-1 DISTRICT
FY2017
OPERATIONAL BUDGET**

	<u>FY2016 (CURRENT)</u>	<u>FY2017 (PROPOSED)</u>
PUBLIC SAFETY ANSWERING POSITIONS		
1. MONTHLY	130,500.00	100,000.00
2. LANGUAGE LINE	1,000.00	1,500.00
3. NG9-1-1 DATABASE	10,000.00	.00
	<u>141,500.00</u>	<u>101,500.00</u>
WIRELESS	48,000.00	45,000.00
	<u>48,000.00</u>	<u>45,000.00</u>
PERSONNEL SERVICES		
1. WAGES, SALARIES	300,000.00	305,150.00
2. RETIREMENT	28,064.00	29,905.00
3. LUMP RETIREMENT PAYMENT	190,000.00	50,000.00
	<u>518,064.00</u>	<u>385,055.00</u>
TAXES		
1. FICA	18,600.00	19,000.00
2. MEDICARE	4,350.00	4,500.00
3. FUTA	275.00	275.00
4. SUTA	800.00	800.00
	<u>24,025.00</u>	<u>24,575.00</u>
INSURANCE		
1. LIABILITY/CASUALTY	3,000.00	3,000.00
2. BOARD/LIABILITY	1,700.00	1,700.00
3. WORKERS COMPENSATION	1,000.00	1,500.00
4. HEALTH & LIFE	51,200.00	60,000.00
	<u>56,900.00</u>	<u>66,200.00</u>
TRAVEL		
	10,000.00	10,000.00
	<u>10,000.00</u>	<u>10,000.00</u>
PROFESSIONAL DUES		
	2,500.00	2,850.00
	<u>2,500.00</u>	<u>2,850.00</u>
BOARD EXPENSE		
	2,000.00	1,500.00
	<u>2,000.00</u>	<u>1,500.00</u>
CONTRACTUAL SERVICES		
1. AUDIT & ACCOUNTING	10,500.00	10,500.00
2. TEXAS 9-1-1 ALLIANCE	8,000.00	8,000.00
	<u>18,500.00</u>	<u>18,500.00</u>

**WICHITA-WILBARGER 9-1-1 DISTRICT
FY2017
OPERATIONAL BUDGET**

	<u>FY2016 (CURRENT)</u>	<u>FY2017 (PROPOSED)</u>
INFORMATION SYSTEMS	24,000.00	24,000.00
	<u>24,000.00</u>	<u>24,000.00</u>
OFFICE OPERATION		
1. SUPPLIES	6,500.00	6,500.00
2. PRINTING	500.00	500.00
3. POSTAGE	2,000.00	2,000.00
4. MAPS & MATERIALS	1,500.00	1,000.00
	<u>10,500.00</u>	<u>10,000.00</u>
BUILDING		
1. MAINTENANCE & JANITORIAL	17,000.00	15,000.00
2. UTILITIES	10,000.00	10,000.00
3. TELEPHONE	6,000.00	11,500.00
	<u>33,000.00</u>	<u>36,500.00</u>
TRAINING	8,000.00	10,000.00
	<u>8,000.00</u>	<u>10,000.00</u>
VEHICLE EXPENSE		
1. MAINTENANCE	600.00	1,200.00
2. FUEL	7,000.00	7,000.00
3. INSURANCE	1,300.00	1,300.00
4. MISCELLANEOUS	300.00	300.00
	<u>9,250.00</u>	<u>9,800.00</u>
CONTINGENCIES	15,000.00	15,000.00
	<u>15,000.00</u>	<u>15,000.00</u>
TOTAL	<u><u>921,239.00</u></u>	<u><u>760,480.00</u></u>

**WICHITA-WILBARGER 9-1-1 DISTRICT
FY2017
BUDGET NOTES**

1. PSAPs, Lines and Equipment:

9-1-1 service is defined by statute as a communications service that connects users to a public safety answering point (PSAP) through a 9-1-1 system.

This expense covers the enhanced 9-1-1 equipment, features, trunks and database necessary to provide E9-1-1 service capability to the citizens of Wichita and Wilbarger Counties of Texas. Common features include Automatic Number Identification (ANI), Automatic Location Identification (ALI), E9-1-1 mapping and a Management Information System (MIS). The system also includes the capability of handling text-to-9-1-1. This category also includes expenses for updating the Wichita County alerting database.

The FY2017 expense for this category is estimated to be \$101,500.00, which is roughly \$40,000.00 less than FY2016, the current fiscal year. We successfully implemented a complete system change in 2015 which resulted in a significant monthly cost reduction in this category. We continue to look for ways to reduce these expenses and in FY2012, for example, the expense for this category was \$270,595.49.

2. Wireless:

Wireless expenditures are for costs associated with FCC rule 94-102, which is an administrative law that established parameters for 9-1-1 calls placed from wireless devices (cell phones). FCC 94-102 outlines guidelines for caller location accuracy and number identification. The District incurs ongoing costs from several wireless carriers. The District also employs a part-time employee (PTE) who does routine location accuracy testing on a monthly basis.

Wireless expenditures have been reduced \$3,000 in FY2017.

3. Personnel Services:

The total salary expense increases from \$300,000.00 in FY2016 to \$305,150.00 in FY2017.

Personnel Services expense covers salaries and retirement expenditures for District employees. The District's FY2017 budget includes an average salary increase of 1.62%.

Retirement expense is also increasing in FY2017, because of the addition of one FTE in FY2016. The Board of Managers has authorized a lump payment in the amount of \$50,000.00. This payment method has allowed the District to maintain a 101.3% retirement plan funded rate and has allowed the District to maintain a monthly elected rate of 9.96%. By continuing the current elected rate, the District should see the plan's funded rate remain above 100%.

The total category of Personnel Services decreases from \$518,064.00 in FY2016 to \$385,055.00 in FY2017. It is important to note that of the new total of \$385,055.00, \$50,000.00 is a one-time, non-recurring expenditure.

4. Taxes is self-explanatory.

5. Insurance:

This provides for all insurance of the District except vehicle insurance.

6. Travel:

Provision for travel, seminars and conferences for District staff and Board of Manager members, including that required for participation in the State of Texas 9-1-1 Commission and legislative activity.

7. Memberships:

Provision for memberships in professional, technical and civic organizations and the Boards of Commerce and Industry in all cities located within the confines of the District.

8. Board Expenses:

Provision for miscellaneous expenditures that may be incurred by the Board of Managers on behalf of the District.

9. Contractual Services:

Expenses for accounting and auditing services and for participation, authorized by resolution and interlocal contract, in the Texas 9-1-1 Alliance.

10. Office Operation is self-explanatory.

11. Building:

Expenses related to telephone, utilities, maintenance, etc.

12. Computer Network:

Costs associated with the in-house computer system and the associated network. This covers on-going maintenance, software updates and enhancements.

13. Training:

Expenses for employee and dispatcher training.

14. Vehicle expense is self-explanatory.

15. Contingency Expense is to provide for any reasonable unforeseen expenditures which may arise in the fiscal year.

FY2017 CAPITAL BUDGET

**WICHITA-WILBARGER 9-1-1 DISTRICT
FY2017
CAPITAL BUDGET**

Upgrade Building Lighting:

The District will upgrade interior lighting to LED type.

\$15,000.00

Wichita County Alerting Database:

Wichita-Wilbarger 9-1-1 District will assist with quarterly updates to the Wichita County Emergency Alerting System in FY2017. The alerting system uses the 9-1-1 system database and the County must secure our approval for such updates.

\$10,000.00

TOTAL CAPITAL BUDGET:

\$25,000.00